

Instructions for Signing Will

(Required Reading)

Please carefully read these instructions for signing and witnessing your Will.

These rules are mandatory. You must follow them exactly. Failing to do so will affect the validity of your Will.

1. Select Two Witnesses.

They can be any two people, as long as they fit the following criteria:

1. They must be over 19 years old.
2. They must be mentally competent and of sound mind.
3. They must be able to speak and read English.
4. They must not be your spouse or partner.
5. They must not be your child.
6. They must not be anybody who is included in your Will.
7. They must not be the spouse, partner, child, parent, employee, or agent of anybody who is included in your Will.
8. They must not be someone whose property or person is under guardianship.
9. They must not be someone who has guardianship over your child.

A good suggestion for witnesses would be someone like a friend, or a neighbour, or a co-worker.

The idea is to have, as witnesses, competent and independent persons who have no personal stake or role in the Will.

2. Get Together for the Moment of Signing.

You and your two witnesses must be physically present and together for signing and witnessing.

Print your Will, have it ready, and invite your witnesses over.

3. Turn to the Last Page of the Will.

The signing and witnessing is done on the last page.

4. Fill out the Location and Date Information.

Print the information in the "city or town", "province or territory", "month", "date", and "year" fields.

5. You Sign the Will, in front of the Witnesses.

Sign in the signature field that has your name. Both witnesses must watch you do it.

6. The Witnesses Sign, and fill out their Information.

Then pass the Will to the witnesses.

Each of them 1) signs in a witness signature field, and 2) prints their personal information in the "Name", "Address", and "Occupation" fields that are under their signature.

7. Initial all of the Prior Pages

You have just completed the formal signing and witnessing that is contained on the last page.

On all of the pages before the last, you will see spaces for initials in the bottom right corner.

You and your witnesses must initial in all of these spaces that are on the prior remaining pages.

8. Staple the Pages

Having completed all signing and initialing, staple the pages of the Will together.

That's it! You are done. Your Will is valid. Now please read our "Instructions for Storage" manual.

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